





*Organizational Development
Capacity Building Assistance*

FOR COMMUNITIES OF COLOR

Technical Assistance, Training and Treatment Division

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The National Minority AIDS Council's (NMAC) Technical Assistance, Training and Treatment Division (TATT) is funded by the Centers for Disease Control and Prevention (CDC) to implement capacity building assistance to faith and community-based organizations addressing HIV/AIDS in communities of color.

The Capacity Building Assistance (CBA) Program was created to provide assistance to community-based organizations (CBOs) and AIDS service organizations (ASOs) in strengthening the infrastructure of organizations providing HIV/AIDS and related services.

Four organizations are funded under Focus Area 1 to provide these CBA services:

- NMAC
- Asian & Pacific Islander American Health Forum
- PROCEED Inc.
- National Native American AIDS Prevention Center

Accessing CBA Services

Organizations may request, track and evaluate CBA services through the CDC Capacity Building Branch's CBA Request Information System (CRIS). Please visit www.cdc.gov/hiv/cba or contact your CDC Project Officer for more information.

Those organizations receiving funds through their local health department should contact their Health Department Project Officer.

Organizations not funded by the CDC may still be eligible to receive CBA services if they are:

- A nonprofit organization as described in the Internal Revenue Code 501(c)(3)
- A community-based organization that provides HIV prevention programs and activities
- Requesting assistance that falls within the scope of Organizational Development activities provided by NMAC

Non-CDC funded organizations that meet the above criteria must contact their state or local health departments to enter requests via CRIS.

Should your request be assigned to NMAC by the CDC, we will be happy to serve you.

Technical Assistance and Training

As a Focus Area 1 provider, NMAC's mission is to improve the capacity of community-based organizations to strengthen and sustain organizational infrastructures that support the delivery of effective HIV prevention services and interventions. NMAC provides CBA to CBOs and health departments. NMAC has developed training curricula on the following five organizational development topics:

1. Grant Writing
2. Human Resources
3. Strategic Planning
4. Fiscal Management
5. Board Development

In addition, individualized CBA is available for topics addressed in trainings, as well as organizational assessment, quality assurance, resource development, program marketing, public relations, policy development, personnel management and information systems/data management.

NMAC is funded to provide these services to organizations that focus their services to African-American communities.

Its TATT division also provides CBA and technical assistance through three other federally-funded programs:

- Prison Initiative
- Supporting Networks of HIV Care (SNHC by EPMC) by Enhancing Primary Medical Care
- Stigma Program

We encourage you to request CBA for your organization!

The NMAC Technical Assistance Process in 7 Steps

1. A CBA request is placed into the CDC CBA Request Information System (CRIS).
2. The CDC assigns the request to a CBA provider, such as NMAC.
3. NMAC receives the request and assigns it to one of the Technical Assistance Coordinators.
4. The assigned NMAC Technical Assistance Coordinator makes initial contact with the CBO/ASO to confirm CBA need.
5. A conference call takes place between a Technical Assistance Coordinator and CBO/ASO contact to discuss CBA needs.
6. An NMAC Consultant is assigned.
7. Technical Assistance takes place and is monitored by the NMAC Technical Assistance Coordinator.